HOW DO I APPLY?

The first step in the process is to complete a Pre-Application, a simple 1 page document which shall be submitted to the Loan Committee. If approval is given by the Loan Committee, an Application Form will be provided. All financial information will be kept confidential. Criteria used in the event that funds are limited will be shared with the applicant. The loan package consists of:

- Application (Basic Information)
- Business Description (Business Plan) including: history, key customers and clients, three years of financial history, one-three years of projections and other information as requested.
- Project Description
- Documentation of Need

HOW LONG DOES IT TAKE TO GET A LOAN?

A loan can usually be made within 45 to 60 days of receipt of a complete application.

HOW ARE LOAN REPAYMENTS HANDLED?

Repayment will normally be in monthly payments of principal and interest. Other terms may be available based upon project purpose and cash flow needs. There is no prepayment penalty.

WHAT REPORTING REQUIREMENTS ARE INVOLVED?

The Loan Review Committee will require Annual Financial reports and site visits.

WHAT IS THE RLF LOAN REVIEW COMMITTEE PROCEDURE?

Review and approve Pre-Application Form. Instruct applicant to prepare an Application. When a complete application is received, it proceeds through the following steps:

- Review by the RLF Economic Development Director
- Review and recommendation by the Loan Review Committee
- Loan closing.

Woodbine Small Business REVOLVING LOAN FUND

WOODBINE -MAIN- STREET

SUBMIT APPLICATIONS

Attn: Loan Review Committee
Woodbine Main Street
313 Walker
Woodbine, IA
712-647-3434
woodbinemainstreet@windstream.net

A partnership project of Woodbine Betterment & Dev and Woodbine Main Street.

Woodbine Small Business REVOLVING LOAN FUND

ABOUT?

Small business is the lifeblood for any downtown and rural community's economy. Main Street and Woodbine Better- ment jointly administer a revolving loan program for local businesses and industry in the Woodbine city limits. Sometimes, businesses can find themselves in unique situations where conventional bank financing is not an option.

The Revolving Loan Fund program provides **low-interest loans for** start-ups or for expansions that will create new jobs, help businesses increase productivity and cash flow.

The Fund is intended to provide a financial incentive for business and industries to invest in their own growth by providing "leverage." The funds, therefore, are meant to serve an important, secondary role to other private financing available.

WHO IS ELIGIBLE?

Any business, or industry located in the city limits of Woodbine, including start-ups, business expansions, or any business or industry moving to the City of Woodbine may apply.

HOW CAN FUNDS BE USED?

Funds may be used for:

- ☐ Building renovation, rehabilitation or equipment installation
- ☐ Working capital for inventory and direct labor
- ☐ Technical assistance for private business

ARE THERE OTHER REQUIREMENTS?

It is desired, but not required, that one new or retained job for each $10,000 of requested assistance. The applicant must demonstrate that project funding is not available through conventional underwriting guidelines with a bank.

HOW MUCH CAN I BORROW?

WHAT IS THE INTEREST RATE?

Loan amounts are subject to the availability of funds. The minimum loan is $2,000. Interest rates vary with the prime rate and are set by the Loan Committee on a quarterly basis. Rates may range from 3-5% and will usually not exceed prime rate by more than 2%.

WHAT LOAN TERMS ARE AVAILABLE?

Loan terms depend on the project being financed. Loans can typically be amortized over the lesser of seven years or the life of the security, but the Loan Committee shall determine an appropriate term for each project.

COLLATERAL MAY INCLUDE:

- ☐ A first or second lien on assets purchased with the loan.
- ☐ A lien on other business assets.
- ☐ Personal guarantees.